



Greater Waltham Arc

Annual Report

2012

***Celebrating 56 Years of Service
1956—2012***

***GWArc is committed to the inclusion of all
people with disabilities. For information and
assistance, please contact our main office.***

***GWArc is a 501(c)(3) nonprofit, tax-exempt organization
and an affiliated chapter of the Arc of Massachusetts
and the Arc of the United States.***

**56 Chestnut Street, Waltham, MA 02453
PHONE 781-899-1344 TDD 781-899-8555
www.gwarc.org**

From the CEO and Board Co-Presidents



**Board Co-Presidents Bob Clement (left) and Greg Abel (right),
with CEO Roslynn Rubin.**

Greetings to all GWArc stakeholders—consumers, families/guardians, staff, volunteers, community friends and customers.

It is a pleasure to present Greater Waltham Arc's 2012 Annual Report. While many business annual reports are large and glossy productions, GWArc's report is brief, positive and hopefully a good snapshot of another successful year. We include a comprehensive view of our financial picture and, equally important, some highlights of each GWArc program and department.

Our 56th year has been a good year at GWArc. We added a new program, Adult Family Care, which supports many families in the community and is growing. Programming for GWArc's Day Education and EPT Program consumers has changed, increasing in content and providing functional curriculum for meaningful and engaging program time. The Recreation Department has provided new and exciting activities for adults and children in the community. As ever, the Marketing Department had a successful year with well-attended events, good community connections and strong communication with you and new "friends of GWArc". We are proud of the legislative outreach GWArc accomplished this year and the ongoing self advocacy efforts of GWArc consumers.

Also significant, though not "mission accomplished" yet, were the efforts of Board members to continue the quest for larger accessible community space for GWArc's future plans. We look forward to finding the perfect place for GWArc to grow and thrive.

This is a great time to thank all those who made it possible—each and every staff member at the agency. Whether they work in direct care to support consumers or administer business operations, they are valued and appreciated.

On we go into the new year, which we hope will be a year of continued success, new challenges met with ease and exciting innovations for GWArc. Mostly, we wish you, our loyal stakeholders the best for—

a Happy and Healthy 2013.

Regards,

Roslynn Rubin, Ed.D
Chief Executive Officer

Robert P. Clement
Co-President
Board of Directors

Gregory Abel
Co-President
Board of Directors

Celebrating 56 Years of Excellence...

This report highlights some of GWArc's achievements as we celebrate our 56th year of service to persons with intellectual and developmental disabilities. Like every year at GWArc, this year had challenges—aging consumers, a need for improved facilities and, of course, a challenged budget with ongoing level funding. However, we are able to point with pride to many achievements which required ingenuity and the support of GWArc's many friends.

Among our proudest accomplishments are:

Administration & Systems – *This department is responsible for the business aspects of GWArc, from finances, accreditation, technology, structure of the agency and facilities and safety, to name a few.*

- Successful review by the Commission on Accreditation of Rehabilitation Facilities (CARF) and a three year accreditation
- Creation of a new position, Coordinator of Curriculum and Community Based Activities, to organize existing materials, purchase and construct new materials and plan community trips
- Significant upgrades in computer systems for more efficient agency operations

Adult Family Care Program (AFC) – *The AFC Program is Medicaid funded support to families caring for their adolescent/adult children with disabilities and/or the elderly in their homes. The AFC Program provides a tax-free monthly stipend and information about other resources to family members.*

- Begun in January 2012, the AFC Program has reached hundreds of prospective members through over 41 marketing events
- The AFC Program has enrolled as members a significant number of GWArc consumers as well as adolescents and adults in the greater Waltham community and other towns

Day Education – *This department is the day habilitation program at GWArc. Funded by the Department of Medicaid Assistance and Department of Developmental Services, this program is located at 56 Chestnut Street, Waltham. It provides day services which include communication and motor skills through exercise, music, crafts, cooking, volunteering and community trips.*

- Welcome to new Day Education Director Jennifer Adams
- Refurbishment of tabletop activity bins for consumers and addition of many new activities and community trips
- Day Education and EPT Programs enjoyed a visit by ten staff members from a disability provider in Iceland

Employment, PLUS and Transitions (EPT) – *This is GWArc's day program located at 31 Woodland Road, Waltham. Employment services include independent community work, group supported employment at two local universities and GWArc's own agency-owned business, BIS Mailing. PLUS Program consumers are able to work part-time in BIS as well as enjoy a curriculum of activities which include life skills such as communication, community safety, money management, volunteering and community trips. The Transitions Program works with Waltham*

Public Schools high school students to insure meaningful future community involvement.

- New micro-business, **BARK@GWArc**, selling all natural dog treats at community events and online
- Town Meetings with CEO in both Day Education and EPT Programs
- A new schedule of activities including human rights training, diversity, sign language class, money management, community skills, **BARK@GWArc** production and healthy cooking has been implemented

Recreation - *This fall, we were pleased to present a new and exciting Recreation Program for adults, adolescents and children in the community and for GWArc's consumers. The emphasis on recreation activities is community-based with experts leading the leisure time events.*

- Welcome to new Recreation Manager Kate Rouleau
- Several new Recreation Assistants joined GWArc for part-time assistance at recreation events
- Fall Recreation Brochure features recreation activities led by local professionals to create more cost effective programming and decrease departmental losses

Support Services – *This important department oversees volunteerism, the Resource Library, transportation companies, legislative activities and Watch City Self Advocates.*

- We welcomed new volunteers through Waltham High School, online volunteer sites and Bentley University Service Learning Center
- Increased advocacy efforts of Watch City Self Advocates to include trips to State House and letter writing campaigns
- Held a successful Annual Legislative Town Meeting

Marketing and Development – *GWArc is fortunate to have significant community support. The Marketing & Development Department ensures that regular communications, updated print materials, annual events and ongoing recognition and support of the agency continue.*

- GWArc had a successful 42nd Annual Harvest Breakfast and 3rd Annual “Ciao Down for GWArc” at Embassy Suites Boston/Waltham, our gracious hosts
- “Artists of GWArc” gallery show in Senator Susan Fargo’s Office, Massachusetts State House
- Our blog on our website, www.qwarc.org, was launched Fall 2012

Board of Directors – *The Board of Directors oversees agency well-being including agency stability, finances, future planning and community connections.*

- The Board added three new members: Jody Doucette, Erik Doucette and Morgan Diamant
- The GWArc Strategic Plan “Facility” objective was addressed by identifying a realtor and viewing numerous possible new GWArc sites and the “Consumer Markets” objective was addressed with securing providership of the Adult Family Care Program
- Board members enthusiastically secured gifts and volunteered at GWArc’s two community events

Our Mission

GWArc's mission is to serve children, adolescents and adults with intellectual and developmental disabilities and their families in the community, utilizing a person-centered planning approach. We provide quality, flexible programs, services and supports which maximize independence, foster inclusion, promote self-advocacy and build community connections.

GWArc programs are based upon self-determination, sound teaching practices and the latest technology. GWArc is committed to advocacy and legislation to influence attitudes and perceptions so individuals may choose and achieve life goals.

GWArc programs are funded by the Division of Medical Assistance (MassHealth), the Department of Developmental Services (DDS), Mass Rehabilitation Commission and private fees. The Commission on Accreditation of Rehabilitation Facilities (CARF) accredits the Day Habilitation and EPT PLUS Programs. Day Habilitation and EPT PLUS Programs are licensed by the Department of Developmental Services Survey and Certification process. GWArc has consistently received the highest level of certification from both organizations.



Morgan Childs (above left) and her dog Macklin of Dog B.O.N.E.S. Therapy Dogs of Massachusetts in a pet therapy session with GWArc consumers Dianne and Michelle.

**Greater Waltham Arc
Day Education Program
56 Chestnut Street
Waltham, MA 02453
781-899-1344
781-899-8555 (TDD)**

**Blanche I. Battaglino Center
Employment, PLUS, and Transitions Program
31 Woodland Road
Waltham, MA 02451
781-899-2206
781-899-4710 (TDD)**

Greater Waltham Arc, Inc.
Summary Statement of Revenue and Expenses
July 1, 2011 through June 30, 2012

Revenue	
Government Contracts	2,323,228
Commercial Sales and Contracts	321,968
In-Kind Contributions	126,914
Fundraising	171,879
Fees for Service	13,257
Investment Return	<u>24,322</u>
Total Revenue	<u>2,981,568</u>

Expenses	
Staff Wages, Taxes & Fringe Benefits	1,811,316
Consumer Wages, Taxes & Fringe Benefits	229,847
Occupancy and Depreciation	327,755
Program Services	429,987
Administrative	<u>205,358</u>
Total Expenses	<u>3,004,263</u>

Complete audited financial statements for the fiscal year ended June 30, 2012 are available on request.

***GWArc financial statements are audited by:
O'Brien, Fitzgerald, Taylor & Keaveney, P.C.***

GWArc Board of Directors 2012

GWArc is governed by a Corporate Membership of 51 volunteers who elect a 15-plus member Board of Directors to oversee corporate operations. These volunteers represent the Greater Waltham community, including consumers of GWArc services, the professions, local businesses and local service organizations. They provide valuable expertise, linkages and support to the organization.

<i>Greg Abel, Co-President</i>	<i>Renee Allain</i>
<i>Bob Clement, Co-President</i>	<i>James Baron</i>
<i>John Peacock, Vice President</i>	<i>Mary Christin</i>
<i>Kathy Horrigan, Treasurer</i>	<i>Morgan Diamant</i>
<i>John Peacock, Interim Secretary</i>	<i>Erik Doucette</i>
<i>Robert W. Francis,</i>	<i>Jody Doucette</i>
<i>Immediate Past President</i>	<i>Lisa Lorgeree</i>
<i>John Addonizio</i>	<i>Adam Maher</i>

Honorary Trustees

John Battaglino
Arthur DeVincent (deceased)
Robert Donoghue
Jean Poirier Foster
Russ Malone
Anthony Mangini
Frederick Tortola (deceased)

A Special Thank You to Our Generous FY2012 Donors

Generous donations throughout the year in support of our appeals and special events are so important as they help to provide the many extras that make GWArc's programs and services so special. Community trips, Artists of GWArc art workshops taught by local artists, music, movement and healthy cooking classes are just some of the many inspired additional offerings that set our agency apart.

We greatly appreciate the support of our generous donors.
A listing of FY2012 donors is included in our printed
2012 Annual Report.

To request a copy, please contact GWArc at 781-899-1344 or
gwarc@gwarc.org.